



# Housing Application

## Contract Options:

**TERM DATES:**

**APPLICATION DATE:** \_\_\_\_\_

Start: \_\_\_\_\_

End: \_\_\_\_\_

### Applicant Information

Full Legal Name:

\_\_\_\_\_  
Last First M.I. Nickname

\_\_\_\_\_  
Street City State Zip

Phone: \_\_\_\_\_ Alt. Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

#### REQUIRED:

**D.L. #:** \_\_\_\_\_ **D.O.B.:** \_\_\_\_/\_\_\_\_/\_\_\_\_ **SS#:** \_\_\_\_-\_\_\_\_-\_\_\_\_

### Guarantor Information

Guarantor Full Name

\_\_\_\_\_  
Last First M.I.

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### Applicant Employment Information

Employer: ☐ Current ☐ Previous \_\_\_\_\_  
(if applicable)

Date(s) Employed: \_\_\_\_\_ Employed as: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Supervisor's Phone: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip

Salary: \$ \_\_\_\_\_ per \_\_\_\_\_ if employed by above less than 6 months, give name and address of Previous Employer or School \_\_\_\_\_

If there are other sources of income you would like us to consider, please list income, source and person (Banker, Employer, etc.) who we can contact for confirmation. You do NOT have to reveal alimony, child support or spouse's income unless you want us to consider it in this application.

Amount: \$ \_\_\_\_\_ Source: \_\_\_\_\_ Phone: \_\_\_\_\_

### Have You Ever:

Been convicted of a crime? ☐ No ☐ Yes

If yes, explain: \_\_\_\_\_

Been evicted from tenancy? ☐ No ☐ Yes

If yes, explain: \_\_\_\_\_

### Emergency Contact Information

\_\_\_\_\_  
Last First Middle

Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

### Applicant Hereby Agrees as Follows

Applicant understands that there is a NON-REFUNDABLE Application Fee in the amount of \$50, said amount hereby tendered by Applicant at time of application, payable to Demetree Real Estate Services, Inc.

- I. Minimum Security Deposit equal to 1 months rent (refundable, less damages). Additional Deposit may be required pending Applicant Screening Process.
- II. If application is approved by Landlord:
- A. All lease documents, including Guaranty (if applicable), shall be executed within ten (10) days of said approval, or Landlord may cancel this application and retain the full Reservation Fee amount.
- B. Upon the receipt by Landlord of the fully executed Lease Agreement, including all exhibits and Guaranty (if applicable), the Reservation Fee becomes non-refundable.

I, THE UNDERSIGNED APPLICANT, HAVE READ AND AGREE TO ALL PROVISIONS OF THIS APPLICATION. I HAVE READ AND FULLY UNDERSTAND THE TERMS AND CONDITIONS SET FORTH IN THIS APPLICATION. I UNDERSTAND THAT THIS APPLICATION IS A PART OF MY LEASE AGREEMENT. I HEREBY AUTHORIZE THE MANAGEMENT TO MAKE ANY NECESSARY INVESTIGATION AS TO THE INFORMATION CONTAINED IN THIS APPLICATION. I UNDERSTAND THAT THIS INVESTIGATION MAY INCLUDE, BUT NOT BE LIMITED TO, A CREDIT REPORT, VERIFICATION OF EMPLOYMENT, PAST RENTAL HISTORY, AND CRIMINAL SEARCH. I, THEREFORE, CONSENT TO THIS INVESTIGATION AND CERTIFY THAT ALL STATED FACTS ARE TRUE, AND IT IS UNDERSTOOD THAT ANY MISREPRESENTATION OR OMISSION MAY BE CAUSE FOR THE LANDLORD AND/OR AGENTS TO REJECT THIS APPLICATIONS AND/OR TERMINATE THIS LEASE. I HAVE THE RIGHT TO MAKE A WRITTEN REQUEST WITHIN A REASONABLE PERIOD OF TIME FOR A COMPLETE AND ACCURATE DISCLOSURE OF ADDITIONAL INFORMATION CONCERNING THE NATURE AND SCOPE OF THIS REPORT. I AUTHORIZE THE MANAGEMENT TO EXAMIN MY CRIMINAL RECORDS AND USE THE INFORMATION AS AN ADDITIONAL BASIS TO DETERMINE WHETHER THIS APPLICATION SHALL BE APPROVED OR DISAPPROVED.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Landlord's Representative: \_\_\_\_\_ Date: \_\_\_\_\_

Manager's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

☐ Approved Mgr. Intl.: \_\_\_\_\_ Date: \_\_\_\_\_ ☐ Declined Mgr. Intl.: \_\_\_\_\_ Date: \_\_\_\_\_